IJDA MEMBERSHIP MEETING

Hamilton County Juvenile Services Center

Attendance:

Jason Bowser	Bartholomew Co. Youth Services Center
Anita Biehle	Bartholomew Co. Youth Services Center
Kellie Whitcomb	Indiana Dept. of Correction-Division of Youth Services
Sean Coleman	St. Joseph Co. Juvenile Justice Center
Laurie Elliott	Youth Law T.E.A.M. of Indiana
Michelle Frazier	Henry Co. Youth Center
Todd Stubbs	Allen Co. Juvenile Center
Brandy Egan	Hamilton Co. Juvenile Services Center
Jim Higdon	Johnson Co. Juvenile Detention Center
Michelle Tennell	Youth Law T.E.A.M. of Indiana
Robert Jacobsen	Dearborn County Juvenile Center
Traci Agner	Dearborn County Juvenile Center

Tuesday, June 8, 2010

I. Call to Order- President Michelle Frazier called the meeting to order at 10:35am.

II. Introductions- Introductions were not needed.

III. Approval of April's minutes- Kellie Whitcomb made a motion to approve May's minutes. Todd Stubbs seconded the motion. The motion passed unanimously.

IV. Treasurer's Report- Jim Higdon reported that the current balance of the checking account was $12, 938.34. The current balance of the certificate of deposit is $ 9,850.14.

V. Committee Reports-

Membership- Traci Agner reported that the current membership total is 138. This number includes Summit registrants, Summit Committee, and Executive Board members.

Summit- Nothing to report.

Regional Trainings- There will be a 40-hour careworker training Aug. 30-Sept. 3. The location will either be Johnson County or Allen County.

VI. DOC Report- No representative present. However, there was some discussion about the Ft. Wayne D.O.C. facility closing at the end of May. Youth are being moved to other D.O.C. facilities to accommodate.

VII. Juvenile Mental Health Pilot Project- No representative present.

VIII. Detention Discussion-

Kevin Mann advised the group that Allen County has received a grant from IPFW for the ASSIST Suicide training. Half of the grant money will be used to train Allen County's staff in this program. This rest of the grant money can be used to provide training to other facilities. Allen County has the following dates available to provide training to other facilities: June 3 & 4, June 9 & 10, June 21 & 22, July 15 & 16 and July 27 & 28. This grant will provide money for hotel expenses and course curriculum. If there are questions, please contact Kevin Mann.

Becky Lutz asked the group if centers allowed court officials access to shift notes and other detention center documents. Discussion followed with centers reporting who they let see their paperwork.

Becky Lutz asked the group how detention centers that are involved in the Mental Health project handle the data they receive from kids particularly if the child reports some type of abuse. Becky wanted to know how far centers take the information that they are given. Discussion took place about reporting incidents to the Dept. of Child Services. Individual counties do things differently. Some counties use the D.C.S. hotline while others report by phone or other method. Not all counties are able to use the D.C.S. hotline at this time, because it is being put into effect by region.

Kevin Mann asked the group about next year's meeting places. He asked if the group wanted a variety of meeting places to accommodate both northern and southern detention centers or more centralized locations. The consensus of the group that was present would like a variety of locations to accommodate travel time.

Becky Lutz asked how centers store their kids' medical records. Most centers reported that medical records are stored separately from kids' files.

IX. IJJTF Report- No representative present.
X. ICJI Report- No representative present.
XI. Youth Law T.E.A.M. of Indiana report- No representative present.
XII. DOE Report- No representative present.
XIII. Old Business- No old business to discuss.

XIV. New Business- Kevin Mann requested a group tour of the St. Joseph County Juvenile Justice Center. Nathan will provide a tour of the facility following the IJDA meeting.

Brent Kelley presented the idea of an annual award being presented at the Summit to outstanding line staff, administrative staff and medical/mental health staff. The group thought this was a good idea. Details will need to be worked out.

XV. Next meeting- Tuesday, June 8, Hamilton County Juvenile Services Center at 10:30a.m.

XVI. Adjournment- Brent Kelley made a motion for adjournment at 11:15a.m. Nathan Henderson seconded. The motion passed unanimously.

2010 IJDA Goal Statements

- The IJDA will determine its tax liability to-date and develop a plan to resolve any outstanding tax liability.
- The IJDA will establish its legal and tax status moving forward.
- The IJDA will develop a plan for meeting its tax liability annually.
- The IJDA and its members will reach out to representatives of the probation community in Indiana to help them understand what the IJDA does and what issues and concerns these groups have in common.
- The IJDA will add to its representation of centers from across the state.
- The IJDA will keep abreast of PREA promulgations and develop training resources for the state to keep in compliance.
- The IJDA will finalize a Disaster and Emergency Plan MOU/ Agreement among Indiana Detention Centers.